

Gary C. Jarvis  
Chairman

BettyAnne Rogers  
Executive Director



Frank J. Picozzi  
Mayor

Michael P. Bedard  
Superintendent

**Warwick Sewer Authority**  
125 Arthur W. Devine Boulevard  
Warwick, RI 02886  
Voice: (401) 739-4949 • Fax: (401) 739-1414

**BOARD MEETING AGENDA**  
**Thursday, December 14, 2023, 5:30 P.M.**  
**Warwick Sewer Authority Conference Room**  
**125 Arthur W. Devine Boulevard**  
**Warwick, RI 02886**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

- a. Approval of minutes from the Board Meeting held November 16, 2023.  
ACTION:

**IV. Industrial Pretreatment Program (IPP) Division**

- a. Monthly Activity Report:  
DISCUSSION/NO ACTION TO BE TAKEN:

**V. Collection Systems**

- a. Collections Department Monthly Report: Monthly Activities Update  
DISCUSSION/NO ACTION TO BE TAKEN:
- b. Collections Department Monthly Report: Construction Report Updates & Schedules
1. Projects In-Design:
    - Oakland Beach Force Main Rehabilitation
    - Northwest Gorton Pond Sewer Construction Project
    - Oakland Beach Pump StationDISCUSSION/NO ACTION TO BE TAKEN:
  2. Construction Projects
    - Bayside- Contract 86B
    - Cedar Swamp Force Main- Contract 94
    - Storage Building- Contract 104DISCUSSION/NO ACTION TO BE TAKEN:
- c. Board Authorization Memo – Root Control Measures – Duke’s Root Control  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:
- d. Contract 86B: Bayside Sewer Project-Narragansett Indian Tribe Historic Preservation Office (NITHPO) – Preservation and Avoidance Monitoring Services  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:

**Posted 12/8/2023**

## VI. Operation and Maintenance Division

- a. Superintendent's Monthly Facility Performance Update Report:
  - Reviewing average flow & chemical composition of discharge.
  - Bioxide update
  - Status of solids & proposed modifications to solids handling
  - Alternative Methods of Sludge Removal
  - SCADA System Update
  - Plant Projects UpdateDISCUSSION/NO ACTION TO BE TAKEN:
  
- b. Veolia Contract Renewal  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:
  
- c. Purchase of a 6" Simplex Penn Valley Pump  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:
  
- d. Variable Frequency Drive (VFD) for Penn Valley (PVP) Duplex Pump  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:
  
- e. Roof Repairs At Kerri Lyn Pump Station  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:
  
- f. On-Call Engineering Services-Qualifications Submittals Review Ongoing  
DISCUSSION/NO ACTION TO BE TAKEN:
  
- g. SCADA – Sole Source Procurement  
DISCUSSION/ACTION TO BE TAKEN:

## VII. Billing Services Division

- a. Monthly Activity Report:
  - Review of Current & Upcoming Billing Activity.
  - Review of Numbers & Total Permit Fees.
  - Closing Requests & Mandatory Connection Letters.
  - Approved Administrative Abatements
  - Safety Valve Monthly Activity
  - RI Residential Sewer Use Charge SurveyDISCUSSION/NO ACTION TO BE TAKEN:
  
- b. Sewer Use Abatement – 199 Kirby Avenue  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:
  
- c. Trimble Ranger Meter Reader – Ti Sales  
**Finance Committee Report:**  
DISCUSSION/ACTION TO BE TAKEN:

- d. Sewer Assessment for Tax Title Properties  
DISCUSSION/ACTION TO BE TAKEN:
  
- e. Policies in Relation to Laterals and Assessments - Update  
**Finance Committee Report:**  
DISCUSSION/NO ACTION TO BE TAKEN:

### VIII. Administrative Items

- a. FY24 Monthly Financial Reports
  - Budget Report as of November 30, 2023
  - Operating Capital 80-799
  - Renewal and Replacement 495-0400
  - Bond Report & Future Bonding**Finance Committee Report:**  
DISCUSSION/NO ACTION TO BE TAKEN:
  
- b. Current Staffing and Vacancies- Update  
DISCUSSION/NO ACTION TO BE TAKEN:
  
- c. Administrative schedule
  - If needed, discussion of schedule for future Board meetings.DISCUSSION/ACTION TO BE TAKEN:

### IX. Consent Agenda – Correspondence

- a. WSA Financial Report for November 2023  
REVIEW ONLY/NO ACTION TO BE TAKEN:
  
- b. Notice of Violations- November 2023  
REVIEW ONLY/NO ACTION TO BE TAKEN:

### X. New Business

- a. Internal Monitoring of Pump Stations to protect first responders.  
DISCUSSION/ACTION TO BE TAKEN:
  
- b. Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

### XI. Old Business

- a. Rebranding of Warwick Sewer Authority  
DISCUSSION/ACTION TO BE TAKEN:

### XII. Public Comment Period

### XIII. Adjournment

This meeting has been scheduled for 12/14/2023 at 05:30 PM.  
This notice was electronically filed on the Secretary of State Open Meetings Website on:  
12/08/2023 03:00 PM.

This meeting site is handicapped accessible. Individuals requesting interpreter services for the hearing impaired must notify the WSA at (401) 468-4700 at least 48 hours in advance of the meeting.